

The 28<sup>th</sup> New Jersey “Let’s Talk Adoption”<sup>sm</sup> Conference  
November 7, 2009 at Rutgers University  
*Coordinated by Concerned Persons for Adoption*

Co-sponsored by the New Jersey Interagency Adoption Council and Rutgers University  
School of Social Work, Institute for Families: Continuing Education and Professional  
Development Program

## 2009 Exhibitor Guidelines

The “Let’s Talk Adoption”<sup>sm</sup> conference is non-commercial, educational, non-profit conference coordinated entirely by volunteers. CPFA has no paid employees. The goal is to keep the registration fee low, and free admission is provided in deserving cases. We provide one annual scholarship to a student intending to work in child welfare. The conference operates on a break-even basis and the only sources of revenue are registration fees, a percentage of book sales, and small donations.

### Exhibitors

- Only *New Jersey licensed adoption agencies may exhibit at the conference.* Arrangements must be made through the Interagency Council representative. There is a nominal fee to cover the rental expenses.
- Agencies not licensed in NJ may have materials placed on a general information table, but this cannot be manned.
- Consideration will be given to other non-profit child welfare groups on a space available basis.
- No commercial exhibits are permitted. The one exception is book sales. The bookseller is selected by the conference committee.

### Final Decisions

- The conference committee has the sole right to reject any speaker, organization or material they consider does not meet the educational/non-commercial spirit of the conference.

### Fees

- The fee for one table is now **\$100** for the day. This fee covers the cost for rental of the Rutgers Student Center facilities, and includes free advertising via a list of exhibitors that will be included in conference materials given to each attendee.

Please send exhibitor requests to Lorraine Kolankowski

PHONE: (201) 836-5554 FAX: (201) 836-0204

EMAIL: [lkolankowski@aol.com](mailto:lkolankowski@aol.com)

Or via mail to:

Lorraine Kolankowski, LCSW

H.A.P.S.

668 American Legion Drive

Teaneck, NJ 07660

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2009 Exhibitor Registration Form

Name and address of exhibitor (New Jersey licensed adoption agency or non-profit child welfare organization):

Agency name:
Street address:

Exhibitor contact name, telephone number, fax number and email:

Contact name(s):
Phone number(s):
Fax number:
Email address:

\$100 exhibitor registration fee payable to: *Concerned Persons For Adoption*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name

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